[Note: Text enclosed in square brackets and displayed in blue italics (style=InfoBlue) is included to provide guidance to the author and should be deleted before publishing the document.]

# 1. Key milestones

[Key dates showing timelines, such as start and end date; intermediate milestones; synchronization points with other teams; demos; and so on for the iteration.]

|  |  |
| --- | --- |
| **Milestone** | **Date** |
| Iteration start | 21/03/2017 |
| Documento de Visão | 23/03/2017 |
| Plano de Iteração (Versão inicial) | 23/03/2017 |
| Lista de items de trabalho (Versão inicial) | 23/03/2017 |
| Termo de abertura do projeto (Versão inicial) | 23/03/2017 |
| Plano do Projeto (Versão inicial) | 23/03/2017 |
| Documentação de requisitos funcionais | 28/03/2017 |
| Modelagem de casos de uso | 30/03/2017 |
| Detalhamento dos casos de uso | 04/04/2017 |
| Documentação dos riscos do projeto (Versão inicial) | 04/04/2017 |
| Plano de Iteração (Versão final) | 10/04/2017 |
| Documentação dos casos de teste | 10/04/2017 |
| Termo de abertura do projeto (Versão final) | 11/04/2017 |
| Documentação da arquitetura do sistema | 11/04/2017 |
| Documentação dos riscos do projeto | 11/04/2017 |
| Sumário executivo | 11/04/2017 |
| Iteration stop | 11/04/2017 |

# 2. High-level objectives

[List the key objectives for the iteration, typically one to five. Examples follow.]

* Definir escopo do projeto
* Obter e documentar requisitos funcionais.
* Modelar casos de uso.
* Documentar arquitetura do Sistema
* Apresentar sumário executivo

# 3. Work Item assignments

[This section should reference **either** the Work Items List, which provides information about what Work Items are to be addressed in which iteration by whom, **or** specifically call out the Work Items Lists to address in this iteration. The preferred solution depends on whether or not it is trivial for team members to find the subset of all Work Items that are assigned to the iteration by using search methods, rather than the Iteration Plan.]

Please see the Work Items List for Work Items to be addressed in this iteration.

# 4. Issues

[List any issues to be solved during the iteration. Update status when new issues are reported during the daily meetings]

|  |  |  |
| --- | --- | --- |
| **Issue** | **Status** | **Notes** |
|  |  |  |

# 5. Evaluation criteria

[A brief description of how to evaluate whether the high-level objectives were met. Examples follow.]

# 6. Assessment

[Use this section for capturing and communicating results and actions from assessments, which are typically done at the end of each iteration. If you don’t do this, the team may not be able to improve the way they develop software.]

|  |  |
| --- | --- |
| Assessment target | [This could be the entire iteration or just a specific component] |
| Assessment date |  |
| Participants |  |
| Project status | [For example, express as Red, Yellow, or Green.] |

## Assessment against objectives

[Document whether you addressed the objectives as specified in the Iteration Plan.]

## Work Items: Planned compared to actually completed

[Summarize whether all Work Items planned to be addressed in the iteration were addressed, and which Work Items were postponed or added.]

## Assessment against Evaluation Criteria Test results

[Document whether you met the evaluation criteria as specified in the Iteration Plan. This could include information such as “Demo for Department X was well-received, with some concerns raised around usability,” or “495 test cases were automated with a 98% pass rate. 9 test cases were deferred because the corresponding Work Items were postponed.”]

## Other concerns and deviations

[List other areas that have been evaluated, such as financials, or schedule deviation, as well as Stakeholder feedback not captured elsewhere.]